



The Barlow RC High School & Specialist Science College

"If you believe you can achieve!"

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ACADEMIC EXCELLENCE - HIGH STANDARDS & EXPECTATIONS - SUCCESSFUL, SAFE, HAPPY STUDENTS

Our ref: cwa/stah71
Monday 12th June 2023

Dear Parent/Carer,

Re: Attendance Update

Regular attendance to school is important for your child. You will be aware that there is a direct correlation between pupil attainment at Key Stage 4 and attendance to school. However, we do recognise that, post-Covid, some pupils have found attending school regularly more of a challenge. As a school we have therefore made some changes to improve the ways in which we support pupils to attend school regularly. This letter outlines some of the changes that have been put into place.

Attendance Team

We now have a new Attendance Team in place: Mrs Naila Iftikhar is our new Attendance Welfare Co-ordinator. Her role is to work with pupils and families to support parents to ensure that pupils attend school regularly. Mrs Iftikhar is supported by Mrs Helen Jones who is our Attendance Officer.

Pupil Absence

All absences and any concerns linked to your child's attendance should now be directed to this team. Therefore, from Monday June 12th please communicate any issues linked to attendance via the email address studentabsence@thebarlowrchigh.co.uk. Parents can also continue to notify the school of your child's absence directly through the ClassCharts App. Alternatively, you can contact us via telephone and your call will be directed to the Attendance Team.

Medical Appointments

Just a reminder that for medical appointments we do require evidence confirming the date and time of your child's appointment. Unfortunately, a telephone call is not sufficient evidence. Medical evidence can take the form of an appointment card, a letter, or a text message. This can either be scanned and sent via email or a paper copy brought into school by your child.

Punctuality

The final reminder is linked to punctuality to school. If your child is late from 8.30-9.30am they will receive a lunchtime detention for 30 minutes. If they arrive after 9.30am this will automatically result in an N3 detention after school and a U mark will be given. You will be contacted by the Attendance or Pastoral Team if your child is regularly arriving late to school. Please be aware that repeated U marks with no legitimate reason will lead to a referral for prosecution. It is imperative that your child is in school every day and on time.

Attendance Guidance

We will be sending out further guidance for parents/carers later this half-term regarding the schools' Attendance Policy and the changes that will be in place for September 2023.

Yours faithfully,

Mr L Pickerill
Senior Assistant Headteacher

